Thank you for selecting me as your supervisor. If you commit to this learning process, I am sure you will find your experience with me to be uniquely helpful in your pursuit of a rewarding career as a professional counselor.

**General Agreement:**

You have been issued a license to practice professional counseling in Georgia. Your license is a privilege, not an entitlement. You and I have the same privileges under our licenses with the exception that during any period of active practice, you must be under both direction and supervision simultaneously. You have agreed to abide by all applicable laws and rules that govern your license. If you fail in your agreement with the Composite Board, it may ask you to account for these actions through a complaint or other processes. We are bound by the same code of ethics which state our primary responsibility is to our clients. As your supervisor, my primary responsibilities are to train and teach you for the purpose of promoting professional development. Your responsibilities include submitting to training and following my recommendations.

As a trainer and teacher, I will provide you with clinically appropriate interventions with any or all of your clients. It is incumbent upon you to implement them. In some instances there will be a conflict between my recommendations and policies of the organization that employs you. This is especially true when they are not your clients but are clients of that organization. Difficult work situations could require you to make decisions about your employment in order to protect your license. You are responsible for maintaining your practice license including but not limited to ethics, renewal, fees and continuing education requirements. I will assist you in all manners possible to achieve what is outlined in this paragraph.

**Board Law and Rules**

I will review with you both the Georgia Law and rules relevant to the practice of professional counseling. As a license holder you are responsible for understanding both and obtaining clarification if necessary. There are many areas of the rules and law where I can promote your understanding. Nonetheless, it is often not possible for licensees or the public or me to interpret either the Board Rules or our practice law as the board has discretion and is the sole enforcement entity and can change how it enforces a section of rule or law. In these instances, you will need to obtain clarification of directly from the board.

**Important Legal Issues Not Included in Our Practice Law**

Whereas board ethics addresses professional considerations and obligations to peers, our communications are not legally protected in the same manner as therapist/patient. Specific patient information and their identities are legally confidential.

It is a felony in Georgia to commit a sexual offense against a patient. This law can be found under GA Code Title 16 Chapter 6, "Sexual Offenses". It is important to note the definitions are stated broadly to include various forms of physical contact. For clarification on these and other applicable law, you will need to consult with an attorney. I encourage you to establish a relationship with an attorney as part of your professional practice as they can represent you in the event of a civil suit and handle other business matters for you.

**Peer Consultation**

I may discuss my supervision of you with other supervisors for the purpose of consultation. I will do this in a
manner that conceals your identity.

**Case Review**

I will need to review some of your cases and documentation for purposes of teaching.

**High Risk Situations**

You are a mandatory reporter of child/ elder abuse. We will discuss situations that may require mandatory reporting, but if you suspect a case of abuse make the report directly to Child or Adult Protective Services. You do not need proof of abuse. You only need to suspect it and it is the state’s responsibility to investigate. Situations may develop throughout the course of your work that I may decide should be taken out of the privacy of our relationship.

**Evaluation**

I will provide you with both written feedback and verbal feedback. This feedback is intended to monitor your progress, modify our supervision plan and as an aid to your learning.

**Record of Supervision**

The board requires that both supervisee and supervisor maintain a contemporaneous record of dates and length of your supervision hours. Please do this and I will do the same in the event the Board requests this information. I will also keep notes of your sessions and must submit these to the board at it’s request.

**Malpractice Insurance**

You are required to carry malpractice insurance. Please provide me a copy of the policy facesheet.

**Other Supervisor and Directed Experience Documentation**

I will need copies of all past and present directed experience and supervisor forms.

**Fees and Business Agreement**

If you must cancel a supervision session, please notify me within 24 business hours otherwise you will incur a late cancel fee equal to the amount of your hourly supervision fee. Either of us can terminate supervision at anytime. I will notify the board if either you or I terminate supervision.

I HAVE READ AND UNDERSTAND THIS CONTRACT AND AGREE TO ITS TERMS. I FURTHER UNDERSTAND THAT SUPERVISION WITH ERIC GROH DOES NOT IMPLY OR GUARANTEE THAT THE STATE WILL ISSUE MY PRACTICE LICENSE. I AM ULTIMATELY RESPONSIBLE FOR ALL ASPECTS OF OBTAINING AND MAINTAINING MY LICENSE.